



# THE CATHEDRAL CHURCH OF ST. MATTHEW

CHRIST COMPASSION COMMUNITY

## Vestry Meeting Minutes 7:00 PM on Tuesday, October 17, 2023

Attendance		
The Very Rev. Robert P. Price	Dean and Rector	Present
Adele Ichilian	Senior Warden	Present
Janet Schoenecker	Junior Warden	Present
Jennifer Boulanger	Vestry Member	Present
Joe Camp	Vestry Member	Present
Merrill Curtis	Vestry Member	Present
John Donaldson	Vestry Member	Present
Anna Donovan	Vestry Member	Present
Annie Foster	Vestry Member	Present
Laura Hodge	Vestry Member	Present
Bob Jones	Vestry Member	Absent
Beth Mack	Vestry Member	Present
Roxan Staff	Vestry Member	Present
Tim Mack	Treasurer	Present
Sarah May	Clerk	Present

### Actions Contained in Vestry Minutes

- ❖ Approved the September meeting minutes.
- ❖ Approved a resolution to increase Rev. David Beadle's designated housing allowance pursuant to the attached
- ❖ Approved the Cathedral Green Project, one was opposed
- ❖ Approved the Undercroft, Food Pantry, and Choir Room Projects
- ❖ Approved the Stained Glass Project

### Vestry Meeting Minutes

<b>Opening of the Meeting</b>	The Vestry convened in the Great Hall of St. Matthew's Episcopal Church in Dallas, Texas. The Dean called the meeting to order and opened the meeting with Evening Prayer at 7:00 P.M.
<b>Approval of Minutes</b>	Upon motion duly made and seconded, the September 19, 2023 meeting minutes were approved unanimously.
<b>Upcoming Events Dean Rob Price</b>	The Dean reviewed the calendar of upcoming events through November 25.
<b>Junior Warden's Report Janet Schoenecker</b>	The Junior Warden reported the replacement on the hot water heater, maintenance and repair on the ice machine, toilet repairs in the restrooms, installation of a grab bar in the sacristy, preventative maintenance in the fall, new contract for pest control, the leak in the oratory was likely because there was rain before gutter installation, electrical panels, the stage was decluttered.

<p><b>Senior Warden's Report</b> <b>Adele Ichilian</b></p>	<p>The Senior Warden requested volunteers for Thanksgiving greeting and Sunday morning updates.</p>
<p><b>Treasurer's Report</b> <b>Tim Mack, Treasurer</b></p>	<p>The Treasurer discussed a request to provide Father David Beadle an additional \$3,500 monthly increase for housing expenses, effective November 1. Upon a motion duly made and seconded, the resolution was approved unanimously.</p> <p><b>September Preliminary Finance Report</b></p> <ul style="list-style-type: none"> <li>❖ The September Statement of Revenues and Expenses, Balance Sheet and Summary report were emailed and provided at the meeting.</li> <li>❖ Preliminary results (which are subject to change) showed September Pledge Revenues at around \$33,000 and Plate at around \$3,000. Total revenues for the month were approximately \$54,000.</li> <li>❖ Expenses were over budget and totaled around \$68,000 for the month, producing an approximate \$14,000 cash deficit for the year, but was budgeted for and is expected to be made up at the end of the year.</li> <li>❖ Operating Cash balance ended at about \$104,000.</li> <li>❖ Designated Funds balance at end of the month was about \$969,000 and the Development Fund balance at end of the month was approximately \$3.1 million.</li> </ul>
<p><b>Decision Items</b> <b>Dean Rob Price</b></p>	<p>The vestry discussed the following projects that were presented in September.</p> <ul style="list-style-type: none"> <li>❖ Cathedral Green Project: Upon a motion duly made and seconded, the project was approved: 10 in favor, one opposed.</li> <li>❖ Undercroft, Food Pantry, and Choir Room Projects: Upon a motion duly made and seconded, the project was approved unanimously.</li> <li>❖ Stained Glass Project: Upon a motion duly made and seconded, the increased funding for the project was approved unanimously.</li> </ul>
<p><b>Discussion Item</b> <b>Dean Rob Price</b></p>	<p>The Dean discussed the vestry's role at the Give for Growth Campaign fellowship Event.</p>
<p><b>Adjournment</b></p>	<ul style="list-style-type: none"> <li>❖ Upon motion duly made and seconded, the meeting was adjourned at 8:40 p.m.</li> <li>❖ The meeting closed with the Lord's Prayer.</li> </ul>

WHEREAS Section 107 of the Internal Revenue Code and associated regulations and rulings, provide that a portion of a minister's remuneration that is designated as housing allowance by the employing church may be excludable from the minister's gross income; and

WHEREAS St. Matthew's Cathedral is a qualifying organization.

WHEREAS the Vestry of St. Matthew's Cathedral has previously approved amounts to be paid during 2023 to named ministers that have been designated as housing allowance in accordance with Section 107 of the Internal Revenue Code.

WHEREAS the Vestry of St. Matthew's Cathedral desires to increase the amount of compensation payable to The Rev. David Beadle designated as housing allowance.

NOW THEREFORE, BE IT RESOLVED that an amount equal to \$3,500 per month to be paid during November and December 2023 (\$42,000 on an annualized basis) to The Rev. David Beadle is hereby designated as housing allowance in accordance with Section 107 of the Internal Revenue Code.

RESOLVED that the amount so designated as housing allowance are intended to be excludable from the gross income of the recipient only to the extent that said amounts are used to provide a home in accordance with applicable regulations and rulings and the forgoing designation as to any amount in excess of the allowable amounts shall be ineffectual.