



# THE CATHEDRAL CHURCH OF ST. MATTHEW

CHRIST COMPASSION COMMUNITY

## Vestry Meeting Minutes 7:00 PM on Tuesday, April 30, 2024

Attendance		
The Very Rev. Robert P. Price	Dean and Rector	Present
Roxan Staff	Senior Warden	Present
John Donaldson	Junior Warden	Present
Jennifer Boulanger	Vestry Member	Present
Joe Camp	Vestry Member	Present
Merrill Curtis	Vestry Member	Absent
Anna Donovan	Vestry Member	Present
Annie Foster	Vestry Member	Present
Ron Hackemack	Vestry Member	Present
Laura Hodge	Vestry Member	Present
Sarah May	Vestry Member & Clerk	Present
Nancy Pinson	Vestry Member	Present
Richie Sullivan	Vestry Member	Present
Tim Mack	Treasurer	Present

**Guests: 1**

### Actions Contained in Vestry Minutes

- ❖ Approved the March meeting minutes.

### Vestry Meeting Minutes

<b>Opening of the Meeting</b>	The Vestry convened in the Vestry Room of St. Matthew's Episcopal Church in Dallas, Texas. The Dean called the meeting to order and opened the meeting with Evening Prayer at 7:00 P.M.
<b>Approval of Minutes</b>	Upon motion duly made and seconded, the March 19, 2024 meeting minutes were approved unanimously.
<b>Upcoming Events Dean Rob Price</b>	The Dean reviewed the calendar of upcoming events through June 1, 2024.

<p><b>Warden's Report</b> <b>John Donaldson, Junior Warden</b></p>	<p>The Warden discussed recent fixes around the Cathedral with the Vestry, including air conditioning repairs, fence repairs around the Great Porch, a new drip line for the Undercroft, a roof leak over the Great Hall should be repaired by this weekend, air conditioning repairs in the Nave, patio doors near the kitchen were fixed, patio painting is ongoing along with electrical work for lighting, and the stand-alone refrigerator is getting repaired, among other repairs.</p>
<p><b>Treasurer's Report</b> <b>Tim Mack, Treasurer</b></p>	<p>❖ <b>March Preliminary Finance Report</b></p> <ul style="list-style-type: none"> <li>• The March Statement of Revenues and Expenses, Balance Sheet and Summary report were emailed and provided at the meeting.</li> <li>• Preliminary results showed March Pledge Revenues at around \$25,000 and Plate at around \$2,500. Total revenues for the month were approximately \$49,000.</li> <li>• Expenses were within budget and totaled around \$70,000 for the month.</li> <li>• Operating Cash balance ended at about \$200,000.</li> <li>• Designated Funds balance at end of the month was about \$1,077,000.</li> <li>• Development Fund balance at end of the month was approximately \$1.0 million.</li> </ul> <p>❖ <b>Insurance Coverage Summary</b></p> <p>The Treasurer reviewed some proposed increases to St. Matthew's Cathedral insurance premiums due to recent renovations, the new school, and future restoration of the organ, which is estimated to be an additional \$2,249 per year with the Vestry.</p> <p>❖ <b>Development Funds Report</b></p> <p>The Treasurer provided the Vestry with a spreadsheet of some funding sources and recent and anticipated invoices for the Development Fund.</p>
<p><b>New Creation Progress Report</b> <b>Dean Rob Price</b></p>	<p>The Dean reviewed the progress of the New Creation Campaign, updates on the Great Porch, and organ restoration with the Vestry.</p>
<p><b>"Great Matt" Recognition</b> <b>John Donaldson, Junior Warden</b></p>	<p>The Vestry commended Eileen Baland's work on the Library and David Pinson's work on the building and facilities.</p>
<p><b>Adjournment</b></p>	<p>❖ Upon motion duly made and seconded, the meeting was adjourned at 8:19 p.m.</p> <p>❖ The meeting closed with the Lord's Prayer.</p>