



THE CATHEDRAL CHURCH OF ST. MATTHEW

CHRIST COMPASSION COMMUNITY

Vestry Meeting Minutes Tuesday, September 21, 2021 7:00 PM

Attendance		
Robert P. Price	Dean, St. Matthew's Cathedral	Present
David Pinson	Senior Warden	Present
Kenny Rogers	Junior Warden	Present
Janis Adams	Vestry Member	Present
Adele Ichilian	Vestry Member	Present
Bob Jones	Vestry Member	Present
Beth Mack	Vestry Member	Present
Ryan Morris	Vestry Member	Present
Nancy Sanford	Vestry Member	Present
Janet Schoenecker	Vestry Member	Present
Randy Staff	Vestry Member	Absent
Ashton Tassin	Vestry Member	Present
Diane Wiles	Vestry Member	Present
Tim Mack	Treasurer	Present
Erica Lasenyik	Clerk	Present

Actions Contained in Vestry Minutes

- ❖ Approval of August 17, 2021 Vestry Meeting Minutes.
- ❖ Appointed Committee to review new Telephone System options.

Vestry Meeting Minutes

Opening of the Meeting	Fr. Rob Price, Dean, opened the meeting with Evening Prayer at 6:41 PM.
Approval of Minutes	<ul style="list-style-type: none"> ❖ Diane Wiles moved that the minutes of the August 17, 2021 Vestry Meeting be approved. ❖ Adele Ichilian seconded the motion. ❖ The motion carried unanimously.
Campus Report Kenny Rogers, Jr. Warden	Campus <ul style="list-style-type: none"> ❖ Completed replacement of the sump pump at cost of \$13,823. ❖ Winter storm repairs have been completed. Total cost \$131,000. ❖ Hanging light in the Nave needs repair. Bid is \$775.00. Pending location of funds. ❖ Kitchen back door in progress.

**Senior Warden Report
David Pinson**

- ❖ St. Matthew's Day celebration was a fun event. We saw many young faces.
- ❖ As we continue to grow, please remember our long term St. Matthew's members. Care calls are suggested to long term members.
- ❖ Pew Update
 - Central Florida Diocese not taking the pews.
 - Re-posting online to sell.
- ❖ Desks in Garrett Hall were valued approximately \$100 per desk. Cost to store would be approximately \$1200. Therefore, New Life Community Church of North Texas were given opportunity to pick up desks and mirrors, and they completed pick up on September 21.
- ❖ Books on third floor of Garrett Hall were professionally assessed, and books of value were identified and being kept. Remaining books to be offered to the parish and will be published in eNews and News & Notes so parish members can review and take books home. After open parish time period, remaining books will be taken to second hand books.
- ❖ Senior Warden has given Annie Foster and Evelyn Luciani permission to hold a garage sale of old items. Left over items will be donated to Good Will.
- ❖ Senior Warden is requesting a small committee to work with Dara Bickham at looking at investing in a new telephone system. The matter has urgency as any new system should be decided upon before the renovation starts upstairs in Garrett Hall. A presentation of two different systems will be made.
 - Janet Schoenecker, Ryan Morris and Tim Mack volunteered to serve on the committee and will coordinate with Dara Bickham.
- ❖ Garrett Hall, Lodge
 - Mother Samira will be coming to pick up the playground equipment.
 - Lodge clean out will happen week of October 4.
 - Allen & Co. walked third floor for scope of work on abatement. A new final bid will be submitted in the next two days and be presented to the Development Committee for approval. Looking for lowest bid with best scope of work.
 - Abatement work must be completed within 60 days.
 - Electrical permit submitted to the City on September 20.
 - Lodge and Sexton's house should be gone by November 15. Adele Ichilian suggested furniture from Lodge and Sexton's house be offered to Mother Samira.
- ❖ New Church porch design renderings were shared with the vestry.
- ❖ Television message boards on campus will have ongoing updates on the development for parishioners.
- ❖ Meeting with TCR (Trammel Crow Residential)
 - Due to various circumstances, TCR will now be building both apartment buildings concurrently, instead of one after the other as originally planned.
 - Duration of construction will be shortened.
 - Traffic patterns will be affected and prove challenging for some time.
 - Milestone schedule will be developed.
 - TCR will start with Diocesan Office, utilities and fire lane by Paradise Gardens.
 - By November 1, people will start to see outside work being done on property.
 - TCR will work with St. Matthew's on access and traffic flow.

<p>Finance Report Tim Mack, Treasurer</p>	<p>August Finance Report</p> <ul style="list-style-type: none"> ❖ Statement of Revenue <ul style="list-style-type: none"> ○ Pledge income was back up in month of August, after being down in June and July. \$33,000. \$251,000 vs \$266,000 straight line budget. Not unusual to make up the shortfall in December. ○ Plate revenue was \$5,000. YTD revenue \$42,000, which is \$12,000 over budget. ❖ Expenses <ul style="list-style-type: none"> ○ YTD expenses are \$52,000 under budget. ○ Expenses continue to be well managed, although we can expect the variances against budget to diminish as activity level increases through the end of the year. Expenses are backloaded to end of the year. ○ Cash neutral for the month. June and July were cash negative. We were cash positive for the other months. ❖ Balance Sheet <ul style="list-style-type: none"> ○ \$170,000 in operating funds at the end of the month. \$148,000 in designated funds. ○ We can expect many changes on the balance sheet next month. ❖ Designated Funds Reconciliation <ul style="list-style-type: none"> ○ Activity for August main expenditures: <ul style="list-style-type: none"> ▪ Food Ministry at \$17,000. ▪ AV Equipment at \$15,000. ❖ Projected Uses <ul style="list-style-type: none"> ○ Operating cash at start of the year was \$130,000. ○ Operating cash at the end of August is \$171,000. ○ Projected end of year operating cash is \$112,000.
<p>Upcoming Community Events Fr. Rob, Dean</p>	<ul style="list-style-type: none"> ❖ Weekend of September 26th: Dean's absence. David Beadle preaching. ❖ September 29, 5:30pm: Feast of St. Michael and All Angels, Oratory ❖ September 29, 6:30pm: Alpha Class begins ❖ October 18, 5:30pm: Feast of St. Luke, Evangelist, Oratory ❖ October 19: Vestry Meeting ❖ October 22, 7pm: Outdoor Concert ❖ October 23, 10am: Diaconal Ordinations ❖ October 24, 5pm: Choral Evensong, Nave
<p>Discussion Item Fr. Rob, Dean</p>	<p>Stewardship Campaign</p> <ul style="list-style-type: none"> ❖ We need to plan the campaign, and combine hosts comfortable with in person events and hosts comfortable holding Zoom gatherings. ❖ We should adapt the 2020 campaign. Schedule to drop pledge cards and plan follow up calls. ❖ Stewardship Sunday will be November 14. ❖ Gatherings should be planned for the latter 2/3 of October (2nd through 4th weeks). ❖ Get with Fr. Rob for in person events. <ul style="list-style-type: none"> ○ Have hosts make guest lists. ○ Diane Wiles on Zoom. ○ In person gatherings do not have to be a sit down dinner. ❖ Those willing to be hosts in person or on Zoom, advise Fr. Rob, starting with Vestry first. ❖ We have scripts available for use.

<p>Development Report Tim Mack, Chair</p>	<ul style="list-style-type: none"> ❖ Transaction with TCR (Trammel Crow Residential) closed last Friday. ❖ First set of Development Reports submitted to the Vestry. <ul style="list-style-type: none"> ○ Decision Log (approval of re-design of front steps). ○ Proceeds spent by category. ○ Next month expected spend. ○ Details of \$318,064 spending in next month. ❖ Lodge and Sexton's house gone in next 60 days.
<p>Welcome Committee Diane Wiles</p>	<ul style="list-style-type: none"> ❖ Receiving feedback from new members that we have great people here. ❖ Working on post Welcome Party plans. Diane will send out emails to Ministry leaders. ❖ For young people - Welcome Class to Confirmation plans. ❖ We need ushers to stand outside to greet people, instead of only standing inside. ❖ Young people are bringing friends/others with them. ❖ When construction starts, Ross Ave. door to be open.
<p>Food Pantry Nancy Sanford</p>	<ul style="list-style-type: none"> ❖ Partnering with Crossroads for one year – family drive through. This has involved much more administration and information gathering. ❖ We can now see who we are serving quantitatively. <ul style="list-style-type: none"> ○ September 2020 – August 2021 <ul style="list-style-type: none"> ▪ 300,000 lbs of food distributed ▪ 18,000 individuals served ○ From March 1, 2021 – regularly serving 500 households <ul style="list-style-type: none"> ▪ Average month: 181 children, 290 adults, 110 seniors ○ Increase in new households per month was averaging 14. From April 2021 to August 2021 that increased to 34 new households average per month. ❖ People are hearing about St. Matthew's ministry.
<p>Adjournment</p>	<ul style="list-style-type: none"> ❖ Bob Jones moved to adjourn the meeting at 8:16pm. ❖ Diane Wiles seconded the motion. ❖ The motion carried unanimously. ❖ The meeting was closed with the Lord's Prayer.