



# THE CATHEDRAL CHURCH OF ST. MATTHEW

CHRIST COMPASSION COMMUNITY

## Vestry Meeting Minutes Tuesday, April 20, 2021 7:00 PM Via Zoom

Attendance		
Robert P. Price	Dean, St. Matthew's Cathedral	Present
Chrys Meador	Senior Warden	Present
Kenny Rogers	Junior Warden	Present
Janis Adams	Vestry Member	Present
Adele Ichilian	Vestry Member	Present
Bob Jones	Vestry Member	Present
Beth Mack	Vestry Member	Present
Ryan Morris	Vestry Member	Present
Nancy Sanford	Vestry Member	Present
Janet Schoenecker	Vestry Member	Present
Randy Staff	Vestry Member	Present
Ashton Tassin	Vestry Member	Present
Diane Wiles	Vestry Member	Present
Tim Mack	Treasurer	Present
Erica Lasenyik	Clerk	Present

### Actions Contained in Vestry Minutes

- ❖ Approval of March 16, 2021 Vestry Meeting Minutes
- ❖ Consensus to Explore Seminarian Prospect for St. Matthew's

### Vestry Meeting Minutes

<b>Opening of the Meeting</b>	Fr. Rob Price, Dean, opened the meeting with Evening Prayer at 7:04 PM.
<b>Approval of Minutes</b>	<ul style="list-style-type: none"> <li>❖ Adele Ichilian moved that the minutes of the March 16, 2021 Vestry Meeting be approved.</li> <li>❖ Janis Adams seconded the motion.</li> <li>❖ The motion carried unanimously.</li> <li>❖ Minutes amended to report Ryan Morris as present at the March 16, 2021 Vestry Meeting.</li> </ul>
<b>Campus Report Kenny Rogers, Jr. Warden</b>	<b>Campus</b> <ul style="list-style-type: none"> <li>❖ Insurance Adjustor identified damage that is covered by insurance and sent estimate to the insurance company.</li> <li>❖ We are proceeding with Fox Electric to complete electrical repairs needed to get power to the organ.</li> <li>❖ Time to complete repairs to be determined. Repairs estimated to take three weeks and power will need to be out in a portion of the building during repairs.</li> </ul>

<p><b>Campus Report</b>  <b>Kenny Rogers, Jr. Warden</b>  <b>Continued</b></p>	<p><b>Campus</b></p> <ul style="list-style-type: none"> <li>❖ Insurance company sent a check directly to the Diocese of \$53K. Insurance is withholding approximately \$56K in recoverable depreciation and we will receive that as we complete repairs and submit paperwork to the insurance company.</li> <li>❖ \$120K is the estimated repair costs from winter storm damage. The electrical repairs related to the organ are a significant part of the repair work.</li> </ul>
<p><b>Finance Report</b>  <b>Tim Mack, Treasurer</b></p>	<p><b>March Finance Report</b></p> <ul style="list-style-type: none"> <li>❖ Statement of Revenue             <ul style="list-style-type: none"> <li>○ Pledge came in at \$29,771 for the month. Plate performed very well at \$6,359, which includes \$3,100 from first time givers in 2021.</li> <li>○ Endowment YTD is caught up and is back on track.</li> <li>○ \$44,000 in revenue for the month of March, which is \$1,000 short of budget.</li> <li>○ Currently \$8,000 short of budget on revenue YTD, tracking as expected for this time of year.</li> <li>○ Positive revenue expectations anticipated for the month of April.</li> </ul> </li> <li>❖ Expenses             <ul style="list-style-type: none"> <li>○ YTD income is running \$14,000 over expenses for the first quarter.</li> <li>○ Expenses all in line with budget with some exceptions. Utilities had been running below budget, but are now tracking \$2,000 over budget YTD, generated by additional electrical costs due to the winter storm.</li> <li>○ Insurance premiums currently well below budget, generated by a timing variance issue with the Diocese. Projected 9% increase in premiums is already budgeted for the year.</li> <li>○ Total expenses currently \$22,000 under budget YTD.</li> </ul> </li> <li>❖ Balance Sheet             <ul style="list-style-type: none"> <li>○ Operating cash balance at the end of the month close to \$153,000. This is a positive increase from \$151,000 at the start of the month</li> <li>○ Payables increased \$3,000 to the Diocesan Corporation for additional expenses. Original projection of \$350,000 due to the Diocesan Corporation will likely be closer to \$325,000. That, and the \$250,000 loan from the Endowment Fund, will be repaid at closing of the real estate development deal.</li> </ul> </li> <li>❖ Designated Funds Reconciliation             <ul style="list-style-type: none"> <li>○ Main expenditures: \$12,000 Food Ministries, \$1,300 Vestment purchase, \$500 Dean's projects, \$2,500 storm related expenses.</li> <li>○ Fr. Luck's vestment fund is being used to replace/refurbish the white with red set. Donors will be thanked publicly.</li> </ul> </li> <li>❖ Sources and Uses             <ul style="list-style-type: none"> <li>○ We are maintaining a \$130,000 cash balance through September. We are on track to remain solvent through the end of the year.</li> </ul> </li> </ul>
<p><b>Strategic Plans</b>  <b>Fr. Rob, Dean</b></p>	<p><b>Clergy/Staff Update</b></p> <ul style="list-style-type: none"> <li>❖ We have a promising development to bring in a Seminarian as a field placement with the Cathedral.             <ul style="list-style-type: none"> <li>○ The Diocese would pay tuition stipend, the Cathedral would pay a housing allowance of approximately \$1200-\$1500 month.</li> <li>○ The Seminarian would be in school full time. The Dean would serve as mentor, and the Seminarian would take on duties at the Church.</li> <li>○ The Bishop has committed that St. Matthew's would be the preference for the Seminarian to then serve his curacy with St. Matthews.</li> <li>○ This would be a several year placement.</li> </ul> </li> </ul>

<p><b>Strategic Plans</b>  <b>Fr. Rob, Dean, Continued</b></p>	<ul style="list-style-type: none"> <li>○ Vestry agreed this is a positive action plan to pursue, while still keeping development plans active for an additional member of clergy.</li> </ul>
<p><b>Ministry Updates</b></p>	<p><b>Worship and Community Life</b></p> <ul style="list-style-type: none"> <li>❖ Sunday, April 25: Singing in doors with masks begins at 8am service.</li> <li>❖ Monday, April 26: Feast of St. Mark the Evangelist.</li> <li>❖ Sunday, May 2: Dean's Ordination Anniversary (19 years)</li> <li>❖ Sunday, May 9: The Dean is away. Fr. Austin will be celebrating Mass.</li> <li>❖ Sunday, May 16: This will be the last 10:30am Mass on the Grass       <ul style="list-style-type: none"> <li>○ 4:00pm: Choral Evensong in the Cathedral</li> </ul> </li> <li>❖ Sunday, May 23 – Homecoming!       <ul style="list-style-type: none"> <li>○ Pentecost: Service time changes to 9:00am only in the Cathedral.</li> <li>○ Homecoming Celebration after the service outside by “Great Matt” with fellowship/refreshments</li> <li>○ Opera Truck production of “Jack and the Beanstalk” at 3:00pm</li> </ul> </li> <li>❖ Sunday, May 30: Trinity Sunday. 9:00am service in Cathedral.</li> <li>❖ Monday, May 31: Feast of The Visitation of the Blessed Virgin Mary.</li> <li>❖ Sunday, June 6: 9:00am service. In person Sunday School classes returns.</li> <li>❖ Initiation of a new service, “Paraclete” will happen mid-June (projected June 13)       <ul style="list-style-type: none"> <li>○ Service will be at 11:30am to begin.</li> <li>○ This will be a more “casual” outdoor service with music led by Paul Demer.</li> <li>○ In case of rain, the Great Hall would be used.</li> </ul> </li> <li>❖ Fellowship will continue outside for the foreseeable future.</li> <li>❖ Fall: Planning for Rally Days.</li> </ul> <p><b>Development, Tim Mack</b></p> <ul style="list-style-type: none"> <li>❖ TCR is moving forward and is expected to file for a building permit in mid-May.       <ul style="list-style-type: none"> <li>○ Projecting to close in mid-July.</li> <li>○ Construction would begin within weeks, beginning with demolition and utility work.</li> </ul> </li> <li>❖ Preliminary concept for “The Great Lawn” have been received and will be forwarded to the Vestry. First look provided and major design elements discussed.       <ul style="list-style-type: none"> <li>○ Mitigation for the trees is a requirement, although they do not all have to be on the St. Matthew's site. TCR is willing to place as many on St. Matthew's site as requested.</li> <li>○ A mill has been located who will use the trees removed to make the benches that will be placed in The Great Lawn.</li> <li>○ Request was made to give public recognition to the Guild who planted the trees in the 1920's.</li> </ul> </li> <li>❖ Elevation and a site plan for the proposed development were shared and discussed.</li> <li>❖ Garrett Hall renovation design is being refined. David Pinson is heading this effort.</li> </ul> <p><b>Welcome and Connect, Diane Wiles</b></p> <ul style="list-style-type: none"> <li>❖ First Welcome Class with the Dean has been completed. Two more Welcome Classes are to be scheduled.</li> <li>❖ We have a strong interest from young people. Mass on the Grass a real draw.       <ul style="list-style-type: none"> <li>○ Working to meet them all at services.</li> </ul> </li> </ul>

<p><b>Ministry Updates Continued</b></p>	<p><b>Welcome and Connect, Diane Wiles, Continued</b></p> <ul style="list-style-type: none"> <li>○ Pairing like age groups together between St. Matthew’s welcome team and new congregants.</li> <li>❖ Ballpark is 20 new households             <ul style="list-style-type: none"> <li>○ The Dean confirmed currently 9 households on-board, with a 10<sup>th</sup> coming.</li> </ul> </li> <li>❖ Request for formal name tags for Vestry and Ushers at services to improve approachability and help visitors.</li> </ul> <p><b>Social Media, Ashton Tassin</b></p> <ul style="list-style-type: none"> <li>❖ Working with Dara and Sarah on a cohesive social media strategic plan.             <ul style="list-style-type: none"> <li>○ Cohesive branding across social media platforms is in development</li> </ul> </li> <li>❖ Working on Website Development             <ul style="list-style-type: none"> <li>○ 61% say a Church website impacts their decision to visit/join a church.</li> <li>○ Exploring all development options, including costing for re-design</li> </ul> </li> <li>❖ A short survey will be sent to a target group and vestry to gather data on preferred social media use.</li> <li>❖ Developing more Podcast content.</li> <li>❖ E-News has been very helpful.</li> </ul> <p><b>Cathedral Arts, Bob Jones</b></p> <ul style="list-style-type: none"> <li>❖ Upcoming events:             <ul style="list-style-type: none"> <li>○ May 2 – 3:00 PM – Recital in Great Hall – Benefits Cathedral Arts</li> <li>○ May 16 – 4:00 PM – Choral Evensong – Indoors and Live Streamed</li> <li>○ May 23 – 3:00 PM – Jack and the Beanstalk Dallas Opera event</li> <li>○ Date TBD - Three Tenors (filmed)</li> <li>○ Date TBD – Fall Art Exhibit</li> </ul> </li> <li>❖ Cathedral Arts Newsletter to be published May 1, containing:             <ul style="list-style-type: none"> <li>○ Upcoming events</li> <li>○ 2021-2022 10<sup>th</sup> Season schedule</li> <li>○ New Cathedral Arts Management structure</li> </ul> </li> </ul> <p><b>Food Pantry, Nancy Sanford</b></p> <ul style="list-style-type: none"> <li>❖ Partnering with the Jack and the Beanstalk Dallas Opera event to highlight the Food Pantry ministry.             <ul style="list-style-type: none"> <li>○ Boxes will be available to accept food donations at the event on May 23.</li> </ul> </li> </ul>
<p><b>Other Business</b></p>	<ul style="list-style-type: none"> <li>❖ No other business reviewed.</li> </ul>
<p><b>Adjournment</b></p>	<ul style="list-style-type: none"> <li>❖ Chrys Meador moved to adjourn the meeting at 8:54 PM.</li> <li>❖ Randy Staff seconded the motion.</li> <li>❖ The motion carried unanimously.</li> <li>❖ The meeting was closed with the Lord’s Prayer.</li> </ul>