

Summary of Minutes of Vestry Meeting via Zoom

August 18, 2020

Members Present

Dean Robert Price

David Pinson, Senior Warden

Kenny Rogers, Junior Warden

Chrys Meador

Ryan Morris

Janis Adams

Nancy Sanford

Randy Staff

Ashton Tassin

Diane Wiles

Phil Dunnet

Tim Mack

Janet Page Elsea

Also Attending

Adele Ichilian, Clerk

Bob Jones, Treasurer

Absent

The vestry minutes contain the following actions:

1. Approved the minutes of the July 21, 2020 vestry meeting.
2. Accepted the financial report

Minutes of Vestry Meeting

Via Zoom

July 21, 2020

Fr. Rob Price, Dean, opened the meeting with Evening Prayer

Approval of Minutes

Diane Wiles moved that the minutes of July 21, 2020 vestry meeting be approved. Ashton Tassin seconded. The motion carried.

Upcoming Attractions

Fr. Rob discussed the following upcoming events:

- a. August 24, 5:30pm; Feast of St. Bartholomew
- b. September 6, Sunday services: Dean Neal Michell, Guest Preacher
- c. September 13, Sunday:RPP+ preaching at True Lee Missionary Baptist
- d. September 14, 5:30 pm: Feast of the Holy Cross
- e. September 15, 7 pm: Vestry Meeting
- f. F. September 20: St. Matthew's Sunday

Wardens' Report

Junior Warden - Kenny Rogers

The following items have been completed or scheduled

- Completed: Inspection of smoke and fire alarm system was completed in late July. A changeover of the monitoring company to Stag Fire Protection has been confirmed.
- Completed: Service on the walk-in cooler was done. A Condenser and Evaporator coils were bid at \$6,100.00. Currently the cooler is registering between 42 – 44 degrees which is acceptable. Ongoing monitoring will continue.

- Ongoing: Discussions have begun again on the damage from the March 2017 storm. The insurance claim was made at that time, paid, and repairs done. The roof continues to be unsatisfactory with problems. Contact has been made with Church Insurance Company who may reopen the claim or begin a new claim on our behalf.
- Ongoing: Meetings with Cox Locks regarding the (25) different locks with (9) different keys. Goal continues to have no more than (5) different keys. Five zones have been established with a suggested number of keys to be made for each section. (Note: Designations (E) and (F) not be used.)
 - (A) Nave (15) keys to be made
 - (B) Undercroft (10) keys to be made
 - (C) Largest area including the Great Hall and the Kitchen (40) keys to be made
 - (D) Garrett Hall (20) keys to be made
 - (G) Priest and Altar guild sacristies Existing keys to be used

An original bid of \$1,100 for the keys was received. A new bid is anticipated to be received which will probably be \$1,200 - \$1,300.

Those receiving keys will sign a short “Key Holder Agreement” form. An administrator will facilitate the giving out of the keys.

- James Pena, Sexton, twisted and fractured his ankle on Saturday, August 15th and will be in a “boot” for the next three months.

Senior Warden - David Pinson

Pending: AV - Electro Acoustics turned in a revised proposal this afternoon. The proposal was adjusted to use the MEVO camera (currently being used to broadcast the 10:30 Mass) in the Oratory thus not having to purchase a camera for in that room. It reduces the overall costs. David will present the proposal to the Dean and discuss the next steps.

- The Diocesan treasurer has informed the Senior Warden that the year-end audit is due on September 1st. Bob Jones and Dara Bickham are meeting with the auditor tomorrow morning to clarify any last-minute questions they may have.
- Parishioners attending the 8:00 am Mass on the Grass service have complimented the music provided by Paul Demer. Some have suggested having him integrated into the main service in the Nave.

Finance Report – Bob Jones, Treasurer

- Financial Statement – Year to Date is acceptable, considering the Dean's ½ time position with the Diocese, the PPP loan, staff attrition and expense cuts. Pledges received at this time over budget. The year end is anticipated to be about 7% short. Plate is behind by 70% of expected.
- Music expenses are down.
- It is still anticipated that we will not need the loan of \$60,000 from the Endowment Fund.

Discussion Items

- Ryan Pollock and his wife have joined the Roman Catholic Church. The standing committee has received that information and Bishop Sumner has released him from his vows.
- Mass on The Grass will shift to 10:30 as of October 4th.
- The Bishop has confirmed that he will hold a confirmation service outside, but no date has been set yet.
- Evensong on the Lawn will begin on St. Matthew's Sunday, September 20th. Socially distanced after-treats of Blue Bell ice cream cups discussed.

- Joy in Giving 2020. Fellowship teams will stay the same but will hold zoom meetings instead of in-person dinners. Diane Wiles offered that scripts like last year will be provided along with a list of names. The format for the call will include asking:
 - how have the last six months been for parishioners.
 - has the church sustained a relationship
 - has this been a blessing
 - as in previous years, each person will be asked to call two other designated parishioners

- Food Ministry Expansion. Nancy Sanford has submitted a report (Report written by Nancy Sanford is attached to the minutes)
- Christian Formation. Ryan and Jennifer Morris and Lex Corpuz will be leading a class on C.S. Lewis' The Magician's Nephew beginning on September 13th. Carrie Headington will lead the Alpha Course designed for listeners to invite friends that might be seekers. The Dean is co-host for a Diocesan Zoom meeting on Thursday, September 10th as well as continuing his Sunday evening class via Zoom.

There being no further business, Randy Staff moved to adjourn the meeting. Janis Adams seconded.

Respectfully submitted,

Adele Ichilian, Clerk