

Summary of Minutes of Vestry Meeting via Zoom

June 15, 2020

Members Present

Dean Robert Price

David Pinson, Senior Warden

Kenny Rogers, Junior Warden

Chrys Meador

Ryan Morris

Janis Adams

Nancy Sanford

Randy Staff

Ashton Tassin

Diane Wiles

Phil Dunnet

Tim Mack

Also Attending

Adele Ichilian, Clerk

Bob Jones, Treasurer

Absent

Janet Page Elsea

The vestry minutes contain the following actions:

1. Approved the minutes of the May 19, 2020 vestry meeting.
2. Adele Ichilian will assume the role of clerk thru January 2021 meeting.
3. Tim Mack unanimously elected to fulfill the unexpired term of Michael Bradley.

Minutes of Vestry Meeting

Via Zoom

June 15, 2020

Fr. Rob Price, Dean, opened the meeting with Evening Prayer

Approval of Minutes

David Pinson moved that the minutes of May 19, 2020 vestry meeting be approved. Diane Wiles seconded. The motion carried.

Upcoming Attractions

Fr. Rob discussed the following upcoming events:

- Fr. Rob will not be taking a vacation in July or in foreseeable future
- The next Vestry Meeting will be on July 21, 2020

Wardens' Report

Senior Warden - David Pinson

1. Following the resignation last month of Vestry member Michael Bradley, Senior Warden contacted the two persons receiving the next highest votes at the previous annual meeting. Both declined. Tim Mack unanimously elected to fulfill the remaining six-month term and will be eligible for reelection at the Annual Meeting. Tim joined the meeting by Zoom following the election.
2. As Eileen Smith, Clerk, has resigned, Adele Ichilian has accepted the position thru January 2021.
3. Senior Warden will be meeting with Erik Beyer, consultant who specializes in churches, regarding the audio/visual needs required for streaming services. Discussion followed with the Dean stating that it is no longer a luxury, but a necessity. Updating the web site picture was also discussed, with the need for current comments to be posted.

Junior Warden - Kenny Rogers

The following items have been completed or scheduled

- Completed: The A/C Unit servicing the two sacristies and the oratory has been replaced for \$7,100 using the Dean's Project Fund
- Completed: Henderson Street side window frame has been repaired using the Deans' Project Fund
- Completed: Replaced some locks
- Completed: Grease trap cleaned
- Scheduled to be completed by August 1: Ceiling in the Great Hall to be repaired and the ceiling to be repainted.
- Scheduled: inspection of fire alarm system for \$750

These items will bring the budget for non-recurring repairs to within \$1,000 of exhausting the full year total of \$12,000. Also expect a negative variance for recurring repairs.

The monitoring company for the Smoke & Fire Alarm system is exiting that business and a replacement is being sought by the end of June.

With the inability to use the buildings, and careful monitoring and cut back of utilities and other services ytd savings of \$12,000 has been realized in the areas of utilities, lawncare and janitorial service.

Entire campus needs to be re-keyed and reevaluation of who truly needs keys.

Finance Report – Bob Jones, Treasurer

Financial Statement - \$40,000 received in pledges during May bringing ytd pledges to 92% of budgeted. Plate received is 74% of ytd budgeted.

The loan from the Endowment fund has not been used yet but may be in August.

Final information/detail on the \$79,400 PPE loan has not yet been received.

An audit will be started in July. Cost anticipated to be \$13,000.

The treasurer also remarked on the savings of \$12,000 on landscaping, janitorial and utilities.

The Grant money for the food pantry has been exhausted, as was required. Other applications for grants are being submitted.

David Pinson added that our assessment to the Diocese is current.

Discussion

The Dean reported that the feedback on the worship services has been positive. An Evensong service on the grass is a possibility in the Fall. 8:00 am Mass on the Grass attendance has been:

1st Sunday – (75) people

2nd Sunday – (54) people

3rd Sunday – (65) people

The Dean confirmed that there is a Covid19 case by a maintenance person at Paradise Garden. LEV has been suspended and all parishioners living there are requested not to come inside the Cathedral but may attend Mass on the Grass.

The Dean and Nancy Sanford reported that a new Outreach to the Community has received a major grant of \$55,000 (from CARES) to begin a family food service by cars pulling thru the Cathedral “horseshoe” to receive a box of food. The grant came from the Covid Response Initiative specifically for families with children. This will serve (50) families for one box per week. If changed to every other week, we could serve (100) families. Goal is to involve suburban parishes with both service and donations of food and/or money.

The homeless outreach is a separate ministry and will continue. An additional grant of \$30,000 (from The Emergency Food & Shelter Program, Phase 37) has been received for this ministry enabling lunch to be given four days a week, serving 175 – 200 per week and food pantry one day a week.

The Dean reported that the Diocese has pledged \$10,000 per month for food ministry with \$5,000 going to the main city efforts and \$5,000 divided among various parishes. The Episcopal Foundation is also anticipated to provide a grant.

Motion to Adjourn

There being no further business, Tim Mack moved to adjourn the meeting. Diane Wiles seconded.

Respectfully submitted,

Adele Ichilian, Clerk