

*THE CATHEDRAL CHURCH OF SAINT MATTHEW*

**Summary of Minutes of Vestry Meeting  
September 17, 2019**

**Members Present**

Dean Robert Price  
Ashton Tassin  
David Pinson  
Nancy Sanford  
Janet Page Elsea  
Adele Ichilian  
Ryan Morris  
Tim Mack  
Janis Adams  
Phil Dunnet  
Jerry Tuhy

**Also Attending**

Eileen Smith, Clerk  
Bob Jones, Treasurer  
Deacon Mark Hall  
David Wallace

**Absent**

Michael Bradley  
Kenny Rogers

**The vestry minutes contain the following actions:**

1. Approved the minutes of the August 20, 2019 vestry meeting as corrected.
2. Accepted the 2018 Auditor's Report.

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## **Minutes of Vestry Meeting September 17, 2019**

Dean Price opened the meeting with Evening Prayer.

### **Approval of Minutes**

After vestry discussion, Phil Dunnet moved that the minutes of the August 20, 2019 vestry meeting be approved as corrected. Nancy Sanford seconded. The motion carried.

### **Upcoming Events**

Dean Price noted the following:

- a. September 21, 5 p.m.: Collation Service for Honorary Canons
- b. September 22: St. Matthew's Day – the Dean noted that thanks to Matt's Men we will have a new children's playground
- c. September 24: Diocesan Clergy Racial Reconciliation Day
- d. September 30, 6 p.m.: Feast of St. Michael and All Angels
- e. October 5, 11:00-1:00: Blessing of the Animals
- f. October 11, 6 p.m.: Cathedral Arts Annual Gala
- g. October 15, 6:30 p.m.: Vestry Meeting

### **Wardens' Report**

#### Campus Improvements

- Junior Warden Adele Ichilian reported that she and Dean Price met with Cox Locks again regarding panic devices for the three doors to the Great Hall on the Henderson side. Adele said the revised bid was \$920.00 and approval was given. The devices will be installed on September 23<sup>rd</sup>.
- Handles were purchased for the two doors leading out to the horseshoe area to facilitate closing and locking the doors from the inside.
- The choir changing room floors have been repainted.
- As noted by the Dean, Matt's Men coordinated the installation of a new children's playground on the Henderson side of the Great Hall.
- Blinds for the nursery have been partially completed by James Pena and Jeanne Webber.
- Correct strength hangers have been purchased to re-hang the portraits of the deans.
- Senior Warden David Pinson reported that this week Nelson Spencer will be doing some painting and working on the landscaping outside the Cathedral in preparation for St. Matthew's Day. David said he and other volunteers will be working on finishing the playground.

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## **Finance Report**

Tim Mack distributed the 2018 Auditor's Report, noting it is a clean opinion. Referring to the auditor's letter at the end of the report, Tim noted it says that due to the small number of employees, we naturally don't have the proper segregation of duties within our accounting department. They recommend for consideration that a check register be included with the financial information provided periodically to the Vestry.

Janet Page Elsea moved that the vestry accept the 2018 Auditor's Report. David Pinson seconded. The motion carried.

Tim Mack referred the Vestry to the "Financial Dashboard Report for August 2019" found in their binders and discussed key revenue and expense items listed in the report.

Tim Mack referred the Vestry to the "2019 Pledge Data" report found in their binders. Tim discussed in detail the analysis of the dollar range of 2019 pledges, and the comparison of pledge statistics for 2018 and 2019 listed in the report, and responded to questions from the Vestry.

## **Discussion Items:**

- a. Wooden Fence around Lodge  
Dean Price and the Vestry revisited the discussion at last month's meeting about whether to remove the wooden fence around the Lodge. After discussion, it was the consensus of the Vestry not to remove the fence at this time.
- b. Outreach Visioning Retreat outcomes  
Dean Price said he was very pleased with the number of participants at last month's Outreach Visioning Retreat. The Dean said we basically came out of that with two different task forces. One group feels called to minister to children in need off campus. They are currently meeting and looking at different options for how they are called to undertake this work. The second group is the homeless task force. They are now in the fact-finding process. Ashton Tassin provided an update on the group's data gathering process.
- c. Joy in Giving Ministry review  
Dean Price said the "Joy in Giving" ministry is his new name for the "In His Steps" ministry. He said the Joy in Giving ministry will consist of a Planning Team, a Fellowship Team, and a Prayer Team and described in detail the structure and function of each team. He then responded to questions from the vestry.

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### **d. 2020 Budget**

Dean Price spoke at length about the 2020 budget process, describing it as “a process-centered stewardship approach.”

### **Word on the Street**

Dean Price asked if there is anything more they think should be brought to the attention of the vestry. Adele Ichilian mentioned the “Blessing of the Animals” event scheduled for October 5<sup>th</sup> and asked if a flyer could be prepared that could be posted. The Dean said a flyer is in the process of being prepared that will be made available for posting.

### **Motion to Adjourn and Closing Prayer**

There being no further business, Ashton Tassin moved to adjourn the meeting. Janet Page Elsea seconded.

Dean Price led the Vestry in closing the meeting with the Lord’s Prayer.

Respectfully submitted,

Eileen Smith  
Clerk