

**Summary of Minutes of Vestry Meeting
April 21, 2020**

Members Present

Dean Robert Price
Janis Adams
Phil Dunnet
Janet Page Elsea
Chrys Meador
Ryan Morris
David Pinson, Senior Warden
Kenny Rogers, Junior Warden
Nancy Sanford
Randy Staff
Ashton Tassin
Diane Wiles

Also Attending

Eileen Smith, Clerk
Bob Jones, Treasurer
Rev. Ryan Pollock

Absent

Michael Bradley

The vestry minutes contain the following actions:

1. Approved the minutes of the March 24, 2020 vestry meeting.

**Minutes of Vestry Meeting
Via ZOOM
April 21, 2020**

Approval of Minutes

Janis Adams moved that the minutes of the March 24, 2020 vestry meeting be approved. Diane Wiles seconded. The motion carried.

Upcoming Events

- a. Fr. Rob Price, Dean, discussed the services being livestreamed on Facebook, including daily Morning Prayer, Evening Prayer, Compline, and a daily Eucharist service at 12:00 noon. Fr. Rob also discussed the online classes being presented via ZOOM and encouraged everyone to participate in these offerings.
- b. Fr. Rob said that later in the meeting they will talk about what things are going to look like going forward.

Jr. Warden Report on property

Junior Warden Kenny Rogers reported that we have not had a major catastrophe in terms of our physical plant since the shutdown on March 15. Referring to his report at the last vestry meeting when he reported we were cutting back on a number of outside vendors that provide services on a regular basis, Kenny said that when we review the financial statements we will see that we are beginning to see the results of that curtailment or scale-back of services such as landscaping, janitorial, utilities, and supplies in that they have all gone positive in terms of variance.

Finance Committee Report

Treasurer Bob Jones referred the vestry to the Financial Statements. Bob discussed the financials in detail and responded to questions from the vestry. Bob then referred the vestry to the General Ledger Balance spreadsheet that he said the Finance Committee asked Dara Bickham to prepare. He said it is essentially a list of monthly expenses and income and that going forward it will be used instead of the variance report that they had been using. Fr. Rob explained that using the general ledger format instead of the customary variance report format helps us to keep better track of our cash and better reflects our operating account.

Action Item: calling the parish

Fr. Rob said he thinks it is important to canvass the parish by staying in touch during the pandemic shutdown. He asked the vestry members if they would be willing to assist the clergy in calling parishioners during the next month or so. Referring to a PDF of the

Cathedral Directory, Fr. Rob assigned to each vestry member a group of parishioners to call. He said the contents of the calls will be threefold:

1. How are you doing?
2. Have you been able to find the online services on the website?
3. How can we support you at this time?

Fr. Rob said that we are essentially making sure that the parishioners are plugged into the Cathedral.

Discussion Items:

a. Fr. Ryan's departure

Fr. Rob noted that Fr. Ryan Pollock is with us this evening and that as everyone knows he will be leaving the staff at the end of May to attend medical school. Fr. Rob told Fr. Ryan how blessed we have been to have him with us. He thanked Fr. Ryan for his service and reminded the vestry that we are taking up a purse for him. Fr. Ryan expressed how grateful he and his family are for their season of ministry at the Cathedral and assured everyone he will remain in touch.

b. The Dean's new gig

Fr. Rob spoke about his new part-time role with the Bishop and the Diocese. He said that the term of his appointment as Canon for Congregations is for one year and he expects to be back at the Cathedral full time by January 2022. Fr. Rob explained that the timing of his return will depend on how soon it will take the Diocese to select a new Canon to the Ordinary. He said he will not be involved in that process. Fr. Rob discussed generally what he will be doing in his role as Canon for Congregations and responded to questions from the vestry.

c. Moving forward: what it looks like

Fr. Rob said he is looking forward to when we will all be coming back. He said initially we will come back in small groups of ten or less with social distancing and that he will be working with the staff on how this will be done. Fr. Rob said he will discuss with the clergy how we can minister to families who are stressed by the shutdown and especially how we can minister to shut-ins who are the most isolated. He spoke about the need to continue to minister to the homeless who are without food. Nancy Sanford said she had a meeting this morning with Deacon Mark Hall and Kenny Rogers about the Cathedral's ministry to the homeless and that volunteers from the Cathedral are continuing to hand out food bags to the homeless from their cars. She said they now are also giving them face masks.

Fr. Rob reported that there will be a personnel change in May necessitated by Nina Sanders having left and Fr. Ryan leaving at the end of May. He said he is increasing Linda Hodge's hours to 24 hours a week basically so that she can help him to coordinate the young adult and youth ministries while he is assisting the Bishop.

At Fr. Rob's request, each vestry member shared how they are dealing with the enforced shutdown due to the coronavirus.

Motion to Adjourn

There being no further business, David Pinson moved to adjourn the meeting. Randy Staff seconded.

Respectfully submitted,

Eileen Smith
Clerk