

THE CATHEDRAL CHURCH OF SAINT MATTHEW

**Summary of Minutes of Vestry Meeting
October 15, 2019**

Members Present

Dean Robert Price
Ashton Tassin
David Pinson
Nancy Sanford
Janet Page Elsea
Adele Ichilian
Michael Bradley
Tim Mack
Janis Adams
Phil Dunnet
Kenny Rogers

Also Attending

Eileen Smith, Clerk
Bob Jones, Treasurer
David Wallace

Absent

Ryan Morris
Jerry Tuhy

The vestry minutes contain the following actions:

1. Approved the minutes of the September 17, 2019 vestry meeting.
2. Approved the proposed increase in cost of Columbarium niches effective January 1, 2020.

THE CATHEDRAL CHURCH OF SAINT MATTHEW

Minutes of Vestry Meeting October 15, 2019

Dean Price opened the meeting with Evening Prayer.

Approval of Minutes

Tim Mack moved that the minutes of the September 17, 2019 vestry meeting be approved. Ashton Tassin seconded. The motion carried.

Upcoming Events

Dean Price noted the following:

- a. October 18, 6 p.m.: St. Luke the Evangelist
- b. October 20, 4 p.m.: Evensong
- c. October 28, 6 p.m.: St. Simon & St. Jude
- d. November 1, 9-4: Diocesan Clergy Learning Day
- e. November 2: Diocesan Convention
- f. November 3, 4 p.m.: All Souls Requiem
- g. November 6, 7 p.m.: Joy in Giving Unity Service
- h. November 17: Commitment Sunday
- i. November 17, 3 p.m.: Annual Memorial Concert
- j. November 19, 6:30 p.m.: Vestry Meeting

Wardens' Report

a. Campus

Junior Warden Adele Ichilian reported that panic hardware has been successfully installed on the three outer doors of the Great Hall, and that additional brass handles were purchased to facilitate closing the outer doors. Adele said she took pictures and assembled a "how to" book on disabling the main locks on the outer Great Hall doors should there ever be a reason to do so, noting that Dean Price has the "how to" book.

Adele reported that she purchased weatherproof rugs for use during inclement weather for each of the three doors leading into the passageway between the Great Hall and the steps leading to the nave.

b. Logan Hurst application for Ordination to the Sacred Order of Deacons

Senior Warden David Pinson reported that Logan Hurst has applied for ordination to the Sacred Order of Deacons and the Vestry has been asked to endorse Logan for ordination. After discussion, the Diocesan form titled "Vestry Endorsement for Ordination to the Diaconate" was circulated

THE CATHEDRAL CHURCH OF SAINT MATTHEW

among the Vestry for signature. The endorsement was signed by a two-thirds majority of the Vestry.

c. Vestry nominations

David Pinson reported that four vestry members are approaching the end of their terms and it is time to talk about the need for replacing them. David noted that the four vestry members rotating off are Adele Ichilian, Tim Mack, Jerry Tuhy, and Ashton Tassin, who has served on a short-term basis. David explained the process for putting together a slate of four names to present to the vestry at the November vestry meeting. He said additional nominations can be made from the floor during the annual meeting.

Finance Report

1. Current year review

Tim Mack discussed the September 2019 dashboard report of key revenue metrics and key expense metrics, the status of pledges to date, and responded to questions from the vestry.

2. Columbarium prices

Tim Mack discussed the status of single and double Columbarium niches located in the Oratory. Tim noted there are a total of 84 niches, 36 singles and 48 doubles. Of these, he said 47 are in use and 22 are reserved, leaving 15 niches available, each of which is a double. Tim said that currently we charge \$400 for a single and \$700 for a double. He said they did a price comparison with other churches in the area and found that we are charging less than the others. Tim said the Finance Committee is proposing to the vestry that effective January 1, 2020 the price of a single niche be increased to \$800 and a double niche increased to \$1,500.

After vestry discussion, Tim Mack moved that the vestry approve the proposed increase in cost of Columbarium niches effective January 1, 2020. Janet Page Elsea seconded. The motion carried.

Discussion Items:

a. Next Chapter Projects

Dean Price discussed the following list of projects that are in the planning process:

- **Dean's porch demolition**

The Dean said there has been a need for partial demolition of the Dean's porch for some time. He explained that basically the roof needs to be removed because the wood is worn and rotting, roof parts fall off from time to time, and it obstructs the view of the door to the Cathedral.

THE CATHEDRAL CHURCH OF SAINT MATTHEW

- Ceiling repair in Great Hall
Dean Price said that repair of the ceiling in the Great Hall has been an issue for some time and we now have the funds to do that as part of a gift from Charlie Belcher. He said we just need to get some bids and do it.
 - Sound system in Great Hall
The Dean said basically they want to do for the Great Hall what they just did for the nave, that is, install an updated sound system and also a mounted projector. He said this would be especially useful for presentations at meetings.
 - New computers and server
The Dean explained that the computers of several persons in the office keep freezing because the computers are so old that they can't handle all the software. He said initially this was going to be included in the 2020 operating budget, but rather than put additional stress on the budget he would like to accomplish this by raising the capital through the Next Chapter Campaign.
- b. 2020 Budget
Tim Mack referred the vestry to the second draft of the 2020 Budget found in their binders. Dean Price discussed at length the draft of the proposed budget and responded to questions from the vestry.
- c. Development Project
Tim Mack discussed the status of negotiations with Trammell Crow Development. Tim then discussed at length the proposed development of the property and, along with Dean Price, responded to questions from the vestry.

Motion to Adjourn and Closing Prayer

There being no further business, Adele Ichilian moved to adjourn the meeting. David Pinson seconded.

Dean Price led the Vestry in closing the meeting with the Lord's Prayer.

Respectfully submitted,

Eileen Smith
Clerk